

Master Trainer Programme (s)
For Primary & Secondary Teachers of Social Science
Working Paper

1.Purpose

After effectively decentralizing in-service training of DAV teachers by setting up **Regional Training Centers** (RTCs) in every region, **DAV Centre for Academic Excellence** is now training the best teachers from every region to create a cadre of in-house Master Trainers in most of the subjects. The nominated teachers will undergo an intensive and extensive training at **DAV Centre for Academic Excellence, New Delhi** to become the Master Trainers. These Master Trainers will be responsible for in-service training of the teachers for their RTC in their own subject.

2. Objectives

Macro: The 3-day Master Trainers Programme aims to create a cadre of Social Science Master Trainers at Primary and Secondary levels who will plan, design and conduct training programmes for their peers on a regular basis.

Micro: The MT Programmes aims to help the teachers to:

- Gain an insight into the training needs of peer teachers
- Acquire the skills of designing and training modules
- Acquire facilitation and delivery skills of an effective Trainer
- Learn to technology for enhancing learning in their workshops and to remain updated with developments in their own discipline
- Network with Peer Mentors and self growth

3. Dates & Duration

The training programme is of three day duration. The participants will report on the evening before the programme begins and will be free to leave after 5pm on the third and the final day of training.

- **MTP for Primary: December- 16-18, 2015 (Teachers from Classes III-VII)**
- **MTP for secondary: December- 24-26, 2015 (Teachers from Classes VIII-X)**

3. Participation

From every RTC two teachers may be nominated for each programme. The level of the programme (primary/secondary) may be clearly specified against the name of the candidate. The teachers will be working together in pairs as co-trainers, till they become experienced enough to take a session by themselves.

IMPORTANT:

1. Since Class IX-X Social-Science comprises of 4 different areas of study **pairs of trainers** must be made of teachers with different subject specializations. e.g. History/Pol. Science with Geography or History with Economics etc. Please do not pair teachers with M.A. History with M.A. Pol. Science because these subjects are similar.
2. Kindly **DONOT nominate PGT's teaching XI-XII** for these programmes. Practicing teachers of these classes should only be considered as they are fully familiar with syllabus, text-books, teaching methodology and problems of learning at this level.
3. **IT SKILLS:** Please do not send any teacher who can't prepare power point presentations or use Internet and emails. In case their skills are rusty please give them good training in ICT before sending so that they are able to follow our instructions to actively participate in this training.
4. **EMAIL:** A new email ID has been created for all communication regarding Social Science Master Trainer Programme and later for communication with Master Trainers. Kindly send the names on given format to the new email ID socialscience.training@davcae.net.in positively by November 25, 2015.

4. Selection Criteria

The Master Trainer will be identified by Principals on the basis of a teacher's performance - displaying not only creativity and good teaching skills but also personal values and a positive attitude. After identification, the Regional Director will interview the candidates to make the final selection. A suggestive selection criteria is-

Mandatory

- Minimum 5 years experience of teaching these classes
- Well Informed and Updated in Subject
- Actively Uses ICT in Class Room
- Excellent communication skills
- Fluency in English language
- Proactive and committed to profession
- Willing to take additional work and Responsibility

Desirable

- Has experience as a Teacher Trainer

5. Training Requirements

The teachers will need to carry the following items for effective participation in the programme:

- **Social Science Textbooks of the classes taught by them**
- **Laptop**
- **Internet Dongle**
- **Pendrive (16 GB)**
- **A hard Copy of the DAVCAE Social Science Modules**
- **Own Training Modules / Lesson Plans/Videos/Pictures etc for demonstration**

6. Registration

Participants will have to Register on-line on the website of DAV Centre for Academic Excellence www.davcae.net.in . This is mandatory. A DD or multicity cheque of Rs. 2000/- drawn in favour of **DAV Centre of Academic Excellence, New Delhi** may either be sent by post or deposited during the programme at Delhi. For any problem in on line –registration you may contact Ms. Tanu Agarwal (01123521938) during Office Hours.

Note: Every participant will email the Application form to socialscience.training@davcae.net.in from their personal email ID. They will be emailed reading and training materials after receiving their application form.

7. Logistics

This is a residential programme and no participant will be allowed to stay with their relative during the training. Safe and hygienic hotels located at a walking distance from DAVCMC will be booked for the trainees. The boarding expenses of approximately **Rs1000/- per day** will be directly met by the school. The school will give the teacher enough advance amount for payment of hotel bills. Any unforeseen expenditure over and above the planned expenditure will be met by DAV Centre for Academic Excellence.

Delhi experiences severe winter in the month of December. All participants are advised to carry weather appropriate clothes and footwear along with their items of personal and regular use such as medicines, toiletries etc. Please do not carry any valuables such as jewelry etc.

8. Reporting

All teachers will phone **Mr. Prabhakar Jha (+91 8743983852)** to inform their time of arrival and departure . They will report at the headoffice of DAV College Managing Committee, which is also the programme venue. From there they will be escorted to their hotel located at walking distance in a busy market place called Pahar Gang. Dinner will be organised for all teachers who give prior information of their arrival. Please follow instructions to have a pleasant and safe stay in Delhi.



**Rashmi S Chari
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Programme Coordinator**